

**MINUTES OF REGULAR MEETING
OF
THE CITY COUNCIL OF THE CITY OF PALMER, TEXAS
Tuesday April 21, 2009, 6:30 P.M.
COUNCIL CHAMBERS
113 W. Jefferson St., Palmer, Texas 75152**

MINUTES

Call Meeting to Order.

Mayor Anglin calls the meeting to order.

Invocation and Pledge.

Greg Penny gives the invocation and pledge.

Determination of Quorum.

Members present: Mayor Lance Anglin, Mayor Pro Tem Kenneth Bateman, Greg Penny, Dianne Drewery, Jeff Vick and Tony Roybal.

Citizen Forum (2 minutes) – to address only specific current agenda items.

City Secretary informs the council that the City Website is up, but is still a work in progress. She explains that the minutes and agendas are posted and most of the links are available.

Consent Agenda

All matters listed under item 5, Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. Approval of the Consent Agenda authorizes the Mayor/City Administrator to execute all matters necessary to implement each item. Any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the City Council.

- a. Balance Sheets***
- b. March 2009 Actuals***
- c. Minutes for March 17, 2009***
- d. Minutes for March 23, 2009***
- e. Municipal Court Monthly reports.***
- f. Palmer Police Department Monthly Reports.***

Jeff Vick motions to approve the consent agenda, Greg Penny seconds, all in favor.

Discussion and possible action on the proper handling of donations made to the Palmer Preservation Society for maintenance of the gazebo.

Kenneth Bateman motions to put all of the donations regarding the gazebo into the General Fund, Jeff Vick seconds, all in favor.

Discussion and review of fiscal year 2008-09 audit done by Witherspoon, Yeldell & Wilson.

Traci Wood presents the audit for year 2008-2009. The audit presented very well and the City was under budget for the year. Tracy confirmed that the water and sewer rates were not covering the cost of operation. There were no exceptions or suggestions for improvement.

Discussion and possible action due to revising direction of the park development committee led by Lillian Saucedo.

Lillian Saucedo explains to the council that they have a committee for the park program and at their meeting they thought about thinking a little bigger than the Kaboom project originally was the interest. The biggest hurdle for them is finding a piece of property to get the project off the ground. So the committees asking the council for permission to use the property the City owns behind the City Baseball fields to get the project started. Greg motions to allow the committee to go forward with a dual plan meaning that the permission for the property behind the baseball fields is given, but to talk to the school about the property behind the Administration Building and see if the school would be willing to work with the City in using that property and to

use the property from the school if given permission, Jeff Vick seconds, all in favor

Discussion and possible action to award the bid for the demolition of the old fire station.

Kenneth Bateman motions to authorize the Mayor to negotiate with Virgil Collins and Capitol Excavation for complete removal (building and foundation) of the Old Fire Station, Jeff Vick seconds, all in favor.

Discussion and possible action (Jeff Vick) regarding membership to the Building & Standards Commission (Ordinance 261), Board of Adjustments (Ordinance 342), Planning and Zoning (Ordinance 341) and Palmer Economic Development Corporation (Resolution 3-23-2004) (item tabled at March 17, 2009 meeting).

Jeff Vick motions to extend the 2 year terms for Tommy Baxter, Shannon Conger, and James Branson, Kenneth Bateman seconds, all in favor.

Kenneth Bateman motions to replace Loyd Higdon with Joice Price on the Planning and Zoning Commission as a full time member and to make him an alternate, Dianne seconds, all in favor.

Jeff Vick motions to appoint Carol Moore as a member to the Board of Adjustments and to appoint John Hancock as an alternate, Kenneth Bateman seconds, all in favor.

Motion to move from Open City Council Session into Executive Session pursuant to:

Greg Penny motions to move from Open session to Executive Session, Kenneth Bateman seconds, all in favor.

- a. Section 551.074: Personnel Matters: to deliberate the duties, evaluation and administrative responsibilities of the City Administrator and City Secretary.***

Motion to move from Executive Session back into Open City Council Session.

Greg Penny motions to move from Executive Session to Open Session, Dianne Drewery seconds, all in favor.

Discussion and possible action (Jeff Vick) regarding job duties, evaluations and overall administrative responsibilities for City Administrator and City Secretary.

Greg Penny motions to have the City Administrator and City Secretary work with the City Attorney to update the respective ordinances to include job duties and requirements, Jeff Vick seconds, all in favor.

Discussion and possible action (Greg Penny) regarding goals & objectives for the City of Palmer.

Council decides to set a meeting date of May 1, 2009 at 6:00pm for a goals and objectives workshop.

Discussion and action to approve the wording for inclusion in the Palmer Personnel Policy for the resolution approved in the March 17, 2009 council meeting concerning protection for the Chief of Police.

Greg Penny motions to table with the understanding that the motion made on March 17, 2009 still stands and only needs to be reduced to writing, Dianne Drewery seconds, all in favor.

Discussion and possible action regarding the need to purchase "Crime COG" at a cost of \$600 initial setup fee and \$144 per month (not in budget).

Greg Penny motions to deny and continue to use the current system until additional funding can be secured, Kenneth Bateman seconds, all in favor.

ADJOURNMENT.

Tony Roybal motions to adjourn, Mayor accepts.