

**NOTICE OF REGULAR MEETING
OF
THE CITY COUNCIL OF THE CITY OF PALMER, TEXAS
Tuesday March 21, 2017
6:30 P.M.
COUNCIL CHAMBERS
113 W. Jefferson St., Palmer, Texas 75152**

AGENDA

1. Call Meeting to Order.
2. Invocation and Pledge.
3. Determination of Quorum.
4. Citizen Forum (2 minutes) (Inquiries about subjects not on the following agenda may have the following responses:
 - a. a statement of specific factual information concerning inquiry, or
 - b. a recitation of existing policy concerning the inquiry, or
 - c. limited deliberation of proposal to place subject on agenda for a subsequent meeting.)
5. Consent Agenda
All matters listed under item 5, Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. Approval of the Consent Agenda authorizes the Mayor/City Administrator to execute all matters necessary to implement each item. Any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the City Council.
 - a. Balance Sheets
 - b. February 2017 Profit/Loss YTD Actuals
 - c. February 21, 2017 Minutes
 - d. Municipal Court Monthly reports.
 - e. Palmer Police Department Monthly Reports.
 - f. Public Works Monthly Report.
6. Motion to receive the City Secretary's certification that each of the candidates who have filed for a place on the ballot at the City Officers Election scheduled for May 6, 2017, would be unopposed if the election were held.
7. Consider an Order declaring: **Kenneth Bateman** elected to the office of Mayor of the City of Palmer; **Jeff Vick** elected to the office of Councilmember of the City of Palmer; **Shannon A. Conger** elected to the office of Councilmember of the City of Palmer (each officer to serve a term of two years commencing on May 6, 2017 and thereafter until a successor is duly elected and qualified); and ordering that the Election for City Officers heretofore scheduled for May 6, 2017 is canceled.
8. Discussion and possible action to authorize the City Secretary to sign contract with SC Tracking Solutions for a software tool to track backflow devices and CSI inspections.
9. Discussion and possible action to sign contract with Cave Consulting regarding our City Website and utilizing G Suite for document storage.
10. Discussion and possible action to approve plans for supplying water to new Cowboy Church on FM813.
11. Discussion and possible action to approve plans to increase water capacity.

12. **Public Hearing before the Palmer City Council** acting as the City Board of Adjustment, to consider the application of property owner (**George Martinez**) requesting a 10-foot setback variance on the front, back, and both sides of his corner lot at (101 E. Waco, Street, City of Palmer, Ellis County, Texas; bounded by Waco Street on the north and Stacks Street on the west, and also known as the west-½ of Lot 5, Block 20, Old Town Palmer Rev. .086 acres), here in **“the property”**. Owner wishes to demolish the old house on **“the Property”** and construct thereon a new brick home.

- a. Open Public Hearing.
- b. Receive Report from City Secretary regarding Complaints, if any.
- c. Determination of quorum regarding Board of Adjustment.
- d. Applicant’s statement, if any.
- e. Public participation, if any.
- f. Close Public Hearing.
- g. Board Deliberation.
- h. Board to Consider **Action to adopt an Order approving or disapproving:**
 1. a 10-foot variance setback, along the **north** side of **“the Property”**;
 2. a 10-foot variance setback along the **east** side of **“the Property”**;
 3. a 10-foot variance setback along the **south** side of **“the Property”**; and
 4. a 10-foot variance setback along the **west** side of **“the Property”**.

13. Motion to move back into regular Council Session

14. **Motion to move from Open City Council Session into Executive Session pursuant to:**

- a. **Section 551.074: Personnel Matters:** to deliberate expiration of City Administrator contract.

15. Motion to move from Executive Session back into Open City Council Session.

16. Discussion and possible action regarding City Administrator Contract.

17. Advise City Council regarding:

- a. 911 Re-addressing Palmer
- b. 2017 GO Disclosure Report

18. Items of Community Interest

- a. City Administrator
- b. Council
- c. Mayor

19. ADJOURNMENT

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the City Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. will be held by the City Council at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this Notice as the City Council may conveniently meet in such closed or executive session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

551.071 For the purpose of a private consultation with the City’s attorney on any or all subjects or matters authorized by law.

551.072 For the purpose of discussing the purchase, exchange, lease, or value of real property.

551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.

551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

551.076 To consider the deployment, or specific occasions for implementation, of security personnel or devices.

551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

551.087 For the purpose of considering economic development negotiations.

Alicia Baran, City Secretary

CERTIFICATE OF POSTING

This is to certify that the undersigned posted the above agenda at 1 P.M., February 17, 2017. Said place being readily accessible to the public at all times to remain continuously posted for at least 72 hours immediately preceding said meeting, all in accordance with Chapter 551, Texas Government Code.

Alicia Baran, City Secretary